

City Council

Agenda Preview

May 16, 2017

▶ Presentations

- ▶ **Item 2: Recognition of Kiwanis Club of Lake Forest**
 - ▶ City Council will recognize Kiwanis Club of Lake Forest for their participation in the Earth Day Volunteer Planning project. Partnering with the City's Public Works Department, Brightview Landscape Services, and the Home Depot, Kiwanis and over 50 volunteers planted nearly 650 plants at Serrano Creek Park.
- ▶ **Item 3: Introduction of New Recreation Supervisor, Karen Rice**
 - ▶ The City welcomes Karen Rice as the new Recreation Supervisor for Senior Program and will oversee senior programs and services such as the Senior Scene Clubhouse, Emeritus Classes, Senior Transportation Program, and the production of the quarterly senior newsletter.
- ▶ **Item 4: Proclamation Designating May 21-27 as "National Public Works Week"**
- ▶ **Item 5: Proclamation Designating May-October 2017 as "Drowning Prevention Awareness Season"**
 - ▶ City Council may proclaim the months of May-October as "Drowning Prevention Awareness Season." The Orange County Fire Authority is encouraging residents, schools, recreational facilities, businesses, and homeowner associations to become local partners in preparedness by increasing their knowledge of proper safety measures for drowning prevention.

▶ Consent Calendar

- ▶ **Item 6: Certification of Warrant Register**
 - ▶ City Council reviews and approves payment of City invoices. City invoices totaled approximately \$2,740,253.41 for the time period reviewed.
- ▶ **Item 7: Waive Reading of Ordinances and Resolutions**
 - ▶ To save time, the City Clerk will read only the titles of any Ordinances and Resolutions on the public agenda.
- ▶ **Item 8: Minutes of the Regular City Council Meeting Held on May 2, 2017**

City Council

Agenda Preview

May 16, 2017

▶ **Consent Calendar (continued)**

- ▶ **Item 9: Adoption of Ordinance No. 295 – Related to the Planning and Traffic Commission**
 - ▶ City Council may the Second Reading of an Ordinance No. 295, expanding the Planning Commission’s role and responsibilities to address traffic and vehicle issues citywide. If approved, the Ordinance would be effective June 15, 2017.
- ▶ **Item 10: April Treasurer’s Report**
 - ▶ The April 2017 Treasurer’s Report provides information on the City’s investment portfolio. All investments are in compliance with the City’s Investment Policy
- ▶ **Item 11: Notification of Appointment Opportunity – League of California Cities, Association of California Cities – Orange County, and/or the City Selection Committee**
 - ▶ The City has received one opportunity notice from the Orange County City Selection Committee for an Orange County Airport Land Use Commissioner. The filing deadline is Wednesday, May 17, 2017 by 5:00 p.m.
- ▶ **Item 12: Contractual Services Agreement with the Lake Forest Chamber of Commerce**
 - ▶ City Council may approve a \$15,000 agreement with the Lake Forest Chamber of Commerce for business development and attraction services for Fiscal Year 2017-18. Under the agreement, the Chamber would continue to support for Shop and Dine Lake Forest Week and the Taste of Lake Forest and collaborate with the City for various business education and training programs.
- ▶ **Item 13: First Amendment AquaBio Environmental Technologies for Animal Relocation Services**
 - ▶ City Council may amend a contract with AquaBio Environmental Technologies to continue animal relocation efforts at Village Pond Park. The company is required to continue providing care and maintenance of the fish living in the pond so they can be reintroduced to the pond at the end of the project. However, due to restrictions imposed by the El Toro Water District, it will take about 26 days to drain the pond, slightly delaying the process. The proposed amendment would increase compensation by \$21,717 for a total not-to-exceed contract of \$46,717.

City Council

Agenda Preview

May 16, 2017

▶ **Consent Calendar (continued)**

- ▶ **Item 14: Acceptance of Brookfield Improvements at El Paseo and Release of Bonds for Tract 17446**
 - ▶ City Council may release the Subdivision Improvement Faithful Performance, Subdivision Improvement Materials and Labor, and Subdivision Improvement Monumentation Bond related to the completed public-private improvements at El Paseo. In addition, the Council may release the Subdivision Improvement Warranty Bonds for the improvements one year after the acceptance of the improvements.
- ▶ **Item 15: Approval of Agreement and Easement Deed with Shea Baker Ranch Associates (SBRA) for the Alton Parkway Pedestrian Bridge**
 - ▶ The pedestrian bridge over Alton Parkway provides safe and convenient access from one side of the Baker Ranch development to the other side. Since the bridge crosses over Alton Parkway, a public street, the City requires an Easement Deed and Maintenance Agreement between SBRA and Baker Ranch Community Association (BRCA). At this time, the Council may approve the Easement Deed and Maintenance Agreement which would (1) protect the City from liability associated with the bridge, (2) require BRCA to maintain the bridge, and provides the bridge to encroach in the airspace over Alton Parkway.

▶ **Discussion**

- ▶ **Item 16: 2017 Purchasing and Contracting Guidelines**
 - ▶ The 2017 Purchasing and Contracting Guidelines document the City's procedures related to purchasing and contracting with vendors. City Council will consider approving updates to the proposed Guidelines to respond to recent legislative changes, clarify policies and procedures, and improve the usability of the document. At this time, the Council may take the following actions: (1) Approve the proposed 2017 Purchasing and Contracting Guidelines, (2) adopt the First Reading of an Ordinance to amend the Municipal Code related to the purchase of goods, services, and public projects, and (3) approve the revised standard form contract and Request for Proposal templates.

City Council Agenda Preview

May 16, 2017

▶ **Discussion (continued)**

- ▶ **Item 17: Award Design-Build Contract for Civic Center Parking Deck**
 - ▶ City Council may award a design-build contract to ARB Structures for the Civic Center Parking Deck Project in the amount of \$7.6 million. The parking deck would include 308 parking stalls, an elevator, three flights of stairs, and infrastructure capable of installing photovoltaic panels in the future. The firm would have 290 calendar days to design and construct the project, which is expected to be completed by Spring 2018.
- ▶ **Item 18: Discussion Regarding Alternatives to the Orange County Fire Authority**
 - ▶ City Council may either agendaize the matter for full Council consideration at a future meeting or take no action regarding discussion on alternatives to the Orange County Fire Authority.